

## Energy and Sustainability Consultant

Inova Energy Group is looking for an Energy and Sustainability Consultant to assist in the execution of projects and small programs on specific initiatives related to sustainable communities, energy efficiency programs, and decarbonization.

As Energy and Sustainability Consultant you will be working directly with senior individuals and other team members on various research, project management, project implementation, and consultative tasks with the goal of growing to effectively run small projects and maintain client interactions.

An ideal candidate would have some technical background and/or interest in topics such as energy efficiency, decarbonization, urban planning, renewable energy, climate change, and sustainability. However, the focus of this position is on seeking an energetic and dynamic individual who is interested in the challenge of meaningful work and exponentially growing their career in a fast-paced, start-up environment in direct collaboration with Inova's management. Attributes of the ideal candidate would include a critical-thinking, self-starter who thrives under minimal supervision, and is willing to challenge themselves and support the business in its pursuit of new clients and projects. Inova is an equal opportunity employer.

This position is based in Chicago, Illinois and is currently remote.

### Responsibilities

- Support projects and programs in the energy efficiency and decarbonization space with advising/consulting, idea generation, performing research, developing business solutions (including policies and procedures, and tools), coordination of partners, and report generation.
- Manage client relationships.
- Manage small projects including budgets, schedules, scope, and risks.
- Communicate regular status updates and results to internal team and clients.
- Coordinate across teams, with partner organizations, and with clients.
- Develop relationships with industry partners and stakeholders.
- Identify opportunities for continuous improvement of ongoing work.
- Support senior individuals in growing the business and securing new project work.
- Perform other duties as assigned.

### Qualifications and Skills

- Bachelor's degree from an accredited four-year college or university or equivalent work history.
- Two (2)+ years of experience in energy, decarbonization, climate, smart grid, climate resiliency, sustainability or other related work.
- Ability to expand job responsibilities, suggest improvements, and collaborate with others to generate ideas for improved processes.
- Passion for environmental issues, and/or energy efficiency
- Strong quantitative, analytical, and problem-solving skills.
- Strong communication, collaboration, and consultation skills.
- Strong leadership skills, and experience with client engagement and coordination.
- Exceptional organizational and coordination skills.
- Self-starter with the ability to manage time, work independently and prioritize projects within established deadlines and handle multiple tasks simultaneously.
- Demonstrated attention to detail.
- Ability to work well independently and in a team setting.

### **Preferred Additional Qualifications**

- MBA, PMP, LEED, or similar certification or the desire to obtain.
- Professional experience working with a wide variety of stakeholders, such as state and local governments, for-profit and non-profit organizations, utilities, and others.
- Experience coordinating with clients.

### **Benefits**

Inova offers competitive salaries based on the candidate's qualifications and experience. Compensation for this position includes health and welfare benefits, 401k package, professional development opportunities, flexible work schedule with remote arrangements, and generous time off policies including three weeks paid vacation and paid holidays.

### **About Inova**

Inova Energy Group is a woman-owned business (WBE) offering management consulting, strategic planning, and turnkey project delivery solutions to the clean energy and sustainability industries. Inova's work is project-based, with clients in the Midwest and Northeast regions and a focus on utility energy efficiency programs, decarbonization, renewable energy access, climate planning, and/or community resilience.

Since 2014, Inova Energy Group has served clients in public and private sectors with a variety of projects ranging from utility energy program design to stakeholder management, deployment of new technologies, statewide policy analysis, creation of climate action and mitigation plans, trainings, and the development of corporate sustainability strategies.

### **How we Work**

At Inova, our greatest assets are the kind of people we attract. We pride ourselves in being an energetic and collaborative team, that strives for creative solutions and excellent delivery of work. We empower individuals to pursue their interests and continuously develop their professional skills, while working with a variety of projects and topics. As a small team, we rely on each other and leverage our skills and knowledge to think outside the box. We are nimble and passionate about our work – with the knowledge that what we do makes an impact in our communities and the world.

### **To Apply**

Please submit a cover letter and resume to [clamadrid@inovaenergygroup.com](mailto:clamadrid@inovaenergygroup.com).