EXHIBIT A
RESIDENTIAL CODE CONSULTANT SCOPE OF WORK

A. Provide individually tailored assistance, training, and education to code officials, builders, design professionals, sub-contractors, and other energy code stakeholders involved in residential construction.

B. Provide these services virtually or, as appropriate, at the stakeholder’s place of business, jobsite, or other venue.

C. Pro-actively reach out to stakeholders on a regular basis in order to establish a trusted energy code advisor relationship. Stakeholders include, but are not limited to, code officials, homebuilders, designers, building industry associations, building supply companies, and subcontractors.

D. Respond to all inquiries within 24 hours.

E. Assist the Project Team in identifying and developing needed resources such as guides, checklists, technical handouts, etc.

F. Maintain a deep understanding of the residential energy codes being enforced, including local amendments and compliance frameworks.

G. Stay abreast of typical residential construction practices, and best practices, as they relate to the energy code.

H. Present program to interested parties, professional associations, and other interested organizations.

I. Assist the Project Team in identifying challenges to program implementation and opportunities for improvement.

J. Maintain regular and good communication with the Project Team. Maintain log of outreach efforts and contacts made. Assist Project Team with filing required reports as requested.